

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

21st November 2019

Present: Chairman Judy Abernethy, Vice Chairman David Smith and Councillors Aysha St Giles, Richard Rains and Steve Abernethy, together with Ward Councillor David Sykes, Grahame Hicks and John Brown from the Action A1079 committee, Claire Hoskins and Mark Waterson from East Riding of Yorkshire Council and one observer.

The 15 minute question time was utilised by Claire Hoskins and Mark Waterson who presented detailed drawings of a 2.2 km dual carriageway, incorporating a roundabout at Wilberfoss. A bid for the proposal, submitted to the Government's Major Roads Fund, has been shortlisted for funding. The next stage of the process could take up to 2 years and the scheme is not guaranteed to secure funding. The western junction was discussed and the Parish Council identified safety concerns relating to insufficient lighting, the length of the slip road and the potential inefficiency of existing cats' eyes. CH agreed to speak to ERYC's Road Safety team. Flashing junction warning signs are due to be fitted.

1. Apologies were received from Councillor Louise Ward and Kris Henderson. No applications were received for the current vacancies although a person interested in the role was observing the meeting.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the Meetings of the 17th October 2019 were signed as a true record and an amendment was made to the Minutes of May 2019.
4. **Planning Matters**
 - 4.1 Councillors considered Planning Application 19/03607/PLF | Erection of a two storey extension and construction of a dormer window to rear and erection of a detached garage | 5 Main Street Wilberfoss East Riding Of Yorkshire YO41 5NP. They had **no observations to make**.
 - 4.2 Councillors were notified that Planning Application PP-08112981 | Erection of a single storey extension following alterations to existing car park to provide additional living space | Hampton Lea, Birker Lane, Wilberfoss had been **approved**.
 - 4.3 Councillors were notified that Planning Application 19/02997 | Erection of two-storey extensions to sides, single storey extensions to front and rear following demolition of existing single-storey extensions and erection of detached storage/kennel outbuilding at Oakfields Farm | Old Green Lane | Wilberfoss had been **approved**.
 - 4.4 Councillors were notified that Planning Application PP-08031172 | Installation of three heritage/conservation roof light windows to front elevation of the building | Old School, Storking Lane, Wilberfoss had been **approved**.
 - 4.5 Councillors considered Planning Application 19/03268/PLF | Erection of a dwelling | Land North Of 20 Main Street Wilberfoss East Riding Of Yorkshire YO41 5NN and acknowledged the change in design from the previously refused application. They had **no further observations to make**.
 - 4.6 Councillors considered Planning Application 19/03787/VAR | Variation of condition 3 (materials), condition 4 (window frames, glazing bars, external doors and door frames), condition 6 (joinery details), condition 10 (wildlife enhancement plan), condition 12 (drainage), condition 13 (sewage) and condition 14 (approved plans) of 19/01088/PLF | Land And Outbuildings North West Of Bolton Hall Farm Newbridge Lane Wilberfoss East Riding Of Yorkshire YO41 5RB and had **no observations to make**.

Action

5. Ward Councillor David Sykes advised that he had made no progress with regard to the next Wilberfoss Quarry meeting or the provision of funds under a Community Benefit Fund. He will chase further. Burglaries are on the and a Safe & Sound Grant offering extra home security measures is available for people over the age of 60 who meet the criteria. The Clerk agreed to promote the scheme through the village Newsletter.
6. The Clerk advised that the spare pair of replacement pads has been fitted to the parish defibrillator. She was given permission to replace the spare pair and this will be done without hesitation in future.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 The lack of progress in the provision of funding for the Community Benefit Fund and a date for the next Quarry meeting was acknowledged earlier in the meeting.
 - 7.2 Speedwatch Training has been arranged for Tuesday 26th November and six of the seven volunteers are available to attend. An alternative training date will be offered and it is hoped that more volunteers may come forward in the meantime. It was reported by Councillor Smith that the parish of Barmby Moor is also adopting the scheme.
8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**
 - 8.1 There are no flag flying dates until February 2020.
 - 8.2 The provision of an interpretation board was discussed at length and Councillors were shown a map drawn up by a resident. A firm decision was not taken on the design and content of the interpretation board. JA and SA agreed to canvas opinion of the wider community and the project will be discussed again in January 2020.
 - 8.3 Councillor Abernethy reported that Bonfire Night had been successful, netting £900 profit for the PFA. The Parish Council was thanked for their contribution to the speed bumps which are now in place along the lane. Remedial work will need to be done to grass areas where drivers are trying to avoid the speed bumps! There will be a New Year's Eve party and buffet at the Pavilion from 6.30 pm. Lastly, Councillors were asked to speak to anyone they know who works for Aviva who might pledge their 'crowd-funding token' to the PFA's project under the Aviva Community Fund to renew the surface of the playing fields car park.
 - 8.4 A lengthy discussion took place about the content of the previous Parish Plan, drawn up in 2008, and the provision of a new Community Consultation Questionnaire. Community consultation is imperative when voluntary groups seek external funding and the Parish Council is keen to get a sense of how the wider community would like to shape Wilberfoss for the future. Councillors were encouraged to bring topics to the January meeting for consideration.
 - 8.5 Councillors were presented with a suggestion by a resident to reduce the speed of vehicles through the village. It was based on the 20's plenty schemes that are used elsewhere around the country. A further discussion about the project will take place in January to coincide with when volunteers have been trained in the use of speed guns.
 - 8.6 Councillor Rains was thanked for his efforts to improve the layout of the Grass Cutting and Parish Maintenance tender document. He had identified a need for the Parish Council to know that vegetation will be disposed of responsibly and queried whether the Parish Council should set the level of a contractor's public liability insurance cover. Further work is needed to the map which identifies current grass cutting areas, in order for those tendering to better identify the sites and the map detailing the public footpaths needs to be visibly clearer.
 - 8.7 Councillors were presented with a photograph showing an increase in light levels at Full Sutton Prison which has resulted in more light pollution in the area. It was confirmed by the Chairman that the Prison Governor had changed the perimeter lighting system to LED in order to increase security but it was agreed that the Parish Council would query whether the lighting could be more directional and hooded so as not to increase light pollution and impact on local wildlife. The Clerk was requested to refer the query to Ward Councillor Kay West.
 - 8.8 The Clerk presented members with an idea to run a competition to design a Coat of Arms for Wilberfoss. The idea was unanimously welcomed, although there was a division over whether the Coat of Arms should represent Wilberfoss as it is now or Wilberfoss through history.
 - 8.9 The Parish Council was in agreement in principle to Wilberfoss in Bloom developing areas of wildflowers in the village and will look forward to detailed plans in due course.
 - 8.10 The Clerk advised that the current Emergency Plan is out of date as the Flood Wardens have all moved away from the village. It was acknowledged that the Parish Council should seek replacement Flood Wardens and that where possible they should be residents at the site of any likely flooding. The Clerk advised that she had updated parts of the Emergency Plan to reflect changes in emergency services and East Riding of Yorkshire Council contact numbers, and

RR/SW

DS/RR

ALL

updated online website links. Flood Wardens will be sought through use of the village Newsletter.

9. **Councillors Reports for future Agendas**

- 9.1 Councillor Rains and Abernethy were thanked for installing the Keep Britain Tidy Dog Fouling signage and Councillor St Giles reported that a resident on Ings Road had already seen an improvement along the snicket on Ings Road.
- 9.2 Councillor St Giles advised that the current restoration work at St John the Baptist Church is complete but that the restorers will return in May 2020 to carry on. She advised that the contractors have been exceptional. She informed Councillors that she is leaving her position as Vicar in Charge, taking up a new post in February 2020. A farewell celebration, open to all, has been arranged at Wilberfoss Pavilion on Saturday 4th January from midday to 3.00 pm.
- 9.3 Councillor Steve Abernethy asked the Parish Council to consider the provision of professional signage which can alert drivers to the Remembrance Sunday Service a couple of days prior to the event, in the hope that the Service is not disrupted on the day. He also asked Councillors to consider the provision of a litter bin on Ings Road. Both topics will be discussed at January's full council meeting.

10. **Administration Matters**

- 10.1 It was acknowledged that the Parish Council may need to find a volunteer flag flyer in the near future so an advert will be drawn up and placed on notice boards and in the Newsletter.
- 10.2 The Clerk advised that she had approached Costcutter for a contribution towards the installation of the new litter bin.
- 10.3 Following a brief discussion, Councillors voted unanimously to adopt a policy to cover vexatious requests and complaints.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

11.1 The Clerk/RFO sought payment for the following transactions:-

Councillor mileage expenses (Smith)	£8.55
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Combined staff salaries and employment expenses	£670.07
York Landscapes (Allotment track resurfacing)	£960.00
ERYC (Service Level Lighting Agreement)	£462.72
ERYC (Litter Bin replacement and re-siting)	£884.46
Wilberfoss Community Centre (Hire charges)	£15.00
Clerk's broadband and telephone quarterly expenses	£152.20
Keep Britain Tidy Dog Foul Signage	£300.00
Post Haste Limited (Newsletter printing)	£135.00
Acer Garden Services (Grounds Maintenance)	£447.60
1&1 IONOS (website hosting)	£5.99

The Clerk confirmed receipt of £400.00 from the Allotment Association towards the cost of the allotment track resurfacing.

- 11.2 Further discussions are needed with regard to the setting of the 2020-2021 Precept.
- 11.3 Councillors agreed that the insurance renewal provided sufficient cover. Payment will be delayed until December.

Meeting closed 22.10

..... Chairman Clerk